

Town Hall, Rose Hill,
Chesterfield, Derbyshire S40 1LP

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Email democratic.services@chesterfield.gov.uk

To: All Members of the Council
Chief Executive

Please ask for Graham
Ibberson
Direct Line 01246 345229
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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Cabinet - 20 June, 2023

At a meeting of the Cabinet held on 20 June, 2023, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on, 25th June 2023.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 25th JUNE 2023 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

5. Relocation of Customer Services Centre

***RESOLVED –**

1. That the relocation of the Council's Customer Service Centre and the operational services based at 85 New Square into Chesterfield Town Hall during the 2023 – 24 financial year, be approved.
2. That it be noted that minor painting, decoration, and property repairs would be undertaken on the 2nd and 3rd floor of the Town Hall, as part of the routine maintenance programme for the building. This work would be funded through the Property Repairs Fund (RFP).
3. That 85 New Square be marked as surplus for operational requirements.
4. That delegated authority be given to the Service Director for Economic Growth, working in conjunction with the Deputy Leader and Cabinet Member for Finance and Asset Management, to undertake marketing for sale or lease of 85 New Square, ensuring that an appropriate buyer is secured whose plans align to the Council's Town Centre Master Plan.
5. That Cabinet recommend to full Council that funding of £157k be incorporated into the Council's capital programme so that appropriate customer service facilities can be provisioned.

REASON FOR DECISIONS

Relocation of the Customer Service Centre would enable the Council to continue to maximise the use of its operational assets whilst also reducing liability for ongoing maintenance and operational running costs. It would enable the council to continue to modernise service delivery, providing access to a greater number of public services from Chesterfield Town Hall.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Head of Regulatory Law and Monitoring Officer